

WHAT WE'LL COVER IN THIS INFO SESSION:

- · Organizational eligibility
- Decision–making criteria for PCCF community grants
- The two types of grants available in 2022
 - · Main application, no cap on amount requested
 - Alternate application for requests of \$3,000 or less
- Review of the actual questions in each version of the grant application
- Available resources to assist in your grant development process

IS YOUR ORGANIZATION ELIGIBLE?

PCCF awards annual grants to nonprofit and local government entities serving people living or working in Park County, Montana.

- Applicants must be a qualified 501(c)(3) organization or have a fiscal sponsor that is a 501(c)(3) organization, or be a public entity located in Park County or with projects and programs in Park County, Montana.
- Organizations who have received previous funding through the PCCF annual grants program must be current on any final grant reports due to the Park County Community Foundation.

3

PCCF PROCESS FOR MAKING FUNDING DECISIONS:

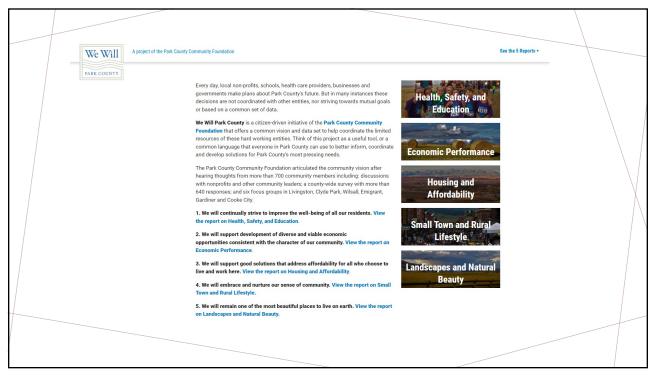
Funding decisions are made by our PCCF grants committee, which is a sub-committee of our volunteer Board of Directors; Barb facilitates the process but is not a voting member.

In addition to evaluating your program design, we are also evaluating how well you completed the application:

- Please answer clearly but succinctly; pay attention to word count limits, but don't feel you need to
 use the entire amount available.
- Pay special attention to completing the Budget Form; if you have questions about how to use this form, please ask well in advance of the grant application deadline.

RE: your proposed programming:

- The grants committee wants to see that your programming will impact a significant number of Park County residents; your application materials should clearly articulate the intended reach and impact of your project.
- Funding priority goes to programs aligned with the priorities identified in the <u>We Will Park</u> <u>County</u> visioning process.



5

SUMMARY OF APPLICATION CONTENTS

Main Application

- No cap on amount requested
- 25 questions

Alternate Application

- Requests of \$3,000 or less
- 16 questions

NOTE:

The following is an overview of the questions you'll find in each grant application.

All applications must be submitted through our online portal.

7

PART 1: PROJECT & PROGRAM DESIGN

On both applications:

- Project Name
- Amount Requested
- Statement of Condition/Need
- Project Summary & Population Served
- # of Park County Residents to be served
- How your organization will define "success" for this project
- Proposal alignment with We Will Park County focus area

Additional information on main application:

 Tell us more about how your proposal fits within the selected We Will focus area

PART 2: WHY YOUR ORGANIZATION IS WELL SUITED TO PROVIDE THIS PROGRAMMING IN PARK COUNTY

On both applications:

- Organization Mission Statement
- Current Board of Directors or Project Leaders

Additional information on main application:

- Describe your formal or informal collaborations and partnerships
- Has your organization completed a strategic planning process? If it was within the past 5 years, explain how this project fits within your strategic plan.
- Impact(s) of any previous funding from PCCF
- Supporting Materials (optional)

9

PART 3: PROJECT LOGISTICS & FINANCIAL DETAILS

On both applications:

- Project Budget
- Project Workplan in broad stokes

Additional information on main application:

- · Additional funding sources secured or pending
- Impacts of partial funding, ie: how will the project proceed if we can only fund a portion of the request
- Sustainability plan if project will require continued funding
- More details request on the Project Workplan
- Opportunity to upload a Project Workplan Document

PART 4: ORGANIZATIONAL FINANCIALS & DOCUMENT UPLOADS

On both applications:

- Organizational Budget
- Statement of Financial Activity (Profit & Loss statement)
- Statement of Financial Position (Balance Sheet)
- Opportunity to provide comments on the uploaded financial materials
- IRS 501 (c) 3 document

Additional information on main application:

 Opportunity for organizations with large operating budgets to explain why PCCF funding is needed despite having substantial financial reserves

11

